Alco
intelligent solutions

**CFS-FAP 4000 SERIES
CONVENTIONAL -
FIRE ALARM CONTROL PANEL**

USER MANUAL

CONTENTS

Building Name _____

Building Address _____

_____

Installation Company _____

Company Contact _____

Date Installed _____

Service Company _____

Contact _____

1. CONTROL PANEL DESCRIPTION

STATUS

FIRE
Indicates the alarm condition. Alarm zone information will also be displayed on the ZONE indicators.

FAULT
Indicates the fault condition. Fault information will be displayed on the zone indicators or in the faults area of the control panel, depending on the source of the fault.

DISABLE
Indicates at least one function (eg detection or auxiliary outputs) is disabled. Indicates the test condition.

TEST SUPPLY
Indicates the control and indicating equipment is active. The LED will repeatedly flash twice followed by a pause, when the control and indicating equipment is in the **Access Level 2**. The LED will repeatedly flash three time followed by a pause, when the control and indicating equipment is in the **Access Level 3**.

ZONES

FIRE
Indicates the alarm condition within a specific detection zone.

TEST FAULT DISABLED
Indicates when a zone is in the test condition, the fault condition or the disabled condition.

FAULTS

MAIN SUPPLY
Indicates the mains supply is unavailable or less than the minimum required voltage.

BATTERY
Indicates the secondary (battery) supply or battery charger is faulty.

AUX SUPPLY
Indicates a fault in the auxiliary DC output.

EARTH
Indicates an earth fault is detected in the fire detection and alarm system transmission path wiring.

ALARM
A fault (including an open-or short-circuit in the transmission path) in an alarm zone circuit is indicated by the **FAULT LED** in the **STATUS** area being on and the ALARM ZONE LED flashing.
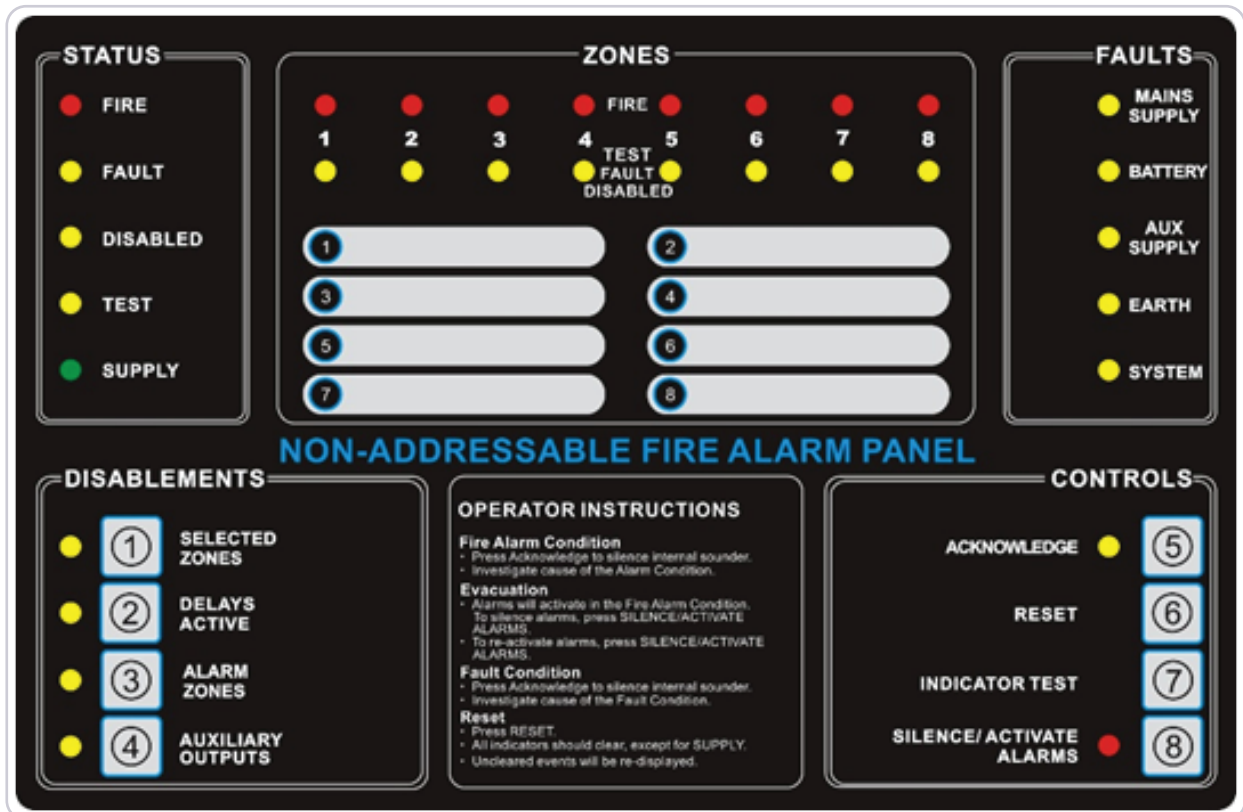
DISABLEMENT

SELECTED ZONES
Selects specific detection zones for disablement. Used in conjunction with zone buttons and SILENCE/ACTIVATE ALARMS button. The indicator is active when disablements are active.

DELAYS ACTIVE
Disables and enables delays of configured alarm devices. When the indicator is on, the delay is active. Pressing the **DELAYS ACTIVE** button over-rides the delays and causes immediate actions.

ALARM ZONES
Disables and enables alarm devices. When the indicator is active, the alarm devices are disabled.

AUXILIARY OUTPUTS
Disables and enables relay outputs. When the indicator is active, the output devices are disabled.

CONTROL

ACKNOWLDGE

Acknowledges a new alarm or fault event and silences the internal sounder. The LED will illuminate when a new condition occurs.

INDICATOR TEST

Illuminates all LEDs and activates the internal sounder.

SILENCE ACTIVATE ALARMS

Activates audio/visual alarm devices. The LED illuminates when the alarm devices are active.

RESET

Resets the fire detection and alarm system.

2. ACCESS LEVEL

Three access levels are used to operate or configure the control and indicating equipment.

2.1 ACCESS LEVEL 1

Access Level 1 provides open access to perform the following functions:

- Acknowledge a new event and silence the internal sounder.
- Override any active delays in the alarm condition.
- Perform the indicator test.
- Place the panel into **Access Level 2** or **Access Level 3.**

2.2 ACCESS LEVEL 2

Access Level 2 provides access to functions for authorized users:

- Acknowledge a new event and silence the internal sounder.
- Override any active delays.
- Perform the indicator test.
- Silence and re-active alarms *(including for a building evacuation).*
- Reset the fire detection and alarm system.
- Disable or enable the following:
- Zones
- Alarms
- Auxiliary outputs
- Active delays *(if configured).*

When there are no new events to acknowledge, pressing and holding the ACKNOWLEDGE button for **3 seconds** will cause the SUPPLY LED to flash rapidly and permit the entry of the Access Level 2 passcode.

The factory default access level 2 passcode is 6688.

2.2.1 ACCESS LEVEL 2

To enter the access level 2 passcode, take the following actions:

- Press and hold the **ACKNOWLEDGE** button for **10 seconds**. The **SUPPLY LED** will flash rapidly.
- Enter the access level 2 passcode using the buttons numbered 1 ~ 8.

  Each button press will cause the following indicator to light:

First Button Press	Zone 1 Test Fault Disabled
Second Button Press	Zone 2 Test Fault Disabled
Third Button Press	Zone 3 Test Fault Disabled
Forth Button Press	Zone 4 Test Fault Disabled

- Press **ACKNOWLEDGE** button to confirm the passcode

  (Note) The ACKNOWLEDGE LED does not flash during this process.

   If the passcode is correct:

- The internal sounder will give a double short beep.

- The SUPPLY LED will flash twice, pause, then repeat.If the passcode is incorrect:

- The internal sounder will give a single long beep.

If an Alarm Condition or Fault Condition has occurred, the conditions must be acknowledged before entering Access Level 2.

- The Zone indicators will turn off.

- A new passcode can be entered

To exit Access Level 2, press **RESET.**

2.2.2 ACCESS LEVEL PASSCODE 2

The Access level 2 passcode may be changed from the factory default setting. The access Level 2 passcode cannot be the same as the access Level 3 passcode.

To change the passcode, take the following actions.

- Enter access level 3.

- Press and hold the **ACKNOWLEDGE** button for **10 seconds.** The supply led will flash rapidly.

- Press 2. The ACKNOWLEDGE LED and the DELAYS ACTIVE LED will both flash.

- Press ACKNOWLEDGE button. The ACKNOWLEDGE LED will be off and the DELAYS
   ACTIVE LED will illuminate.

- Enter the new 4-digit access level 2 passcode using the buttons numbered 1 ~ 8. Each
   button press will cause the following indicators to light:

First button press	Zone 1 TEST FAULT DISABLED
Second button press	Zone 2 TEST FAULT DISABLED
Third button press	Zone 3 TEST FAULT DISABLED
Forth button press	Zone 4 TEST FAULT DISABLED

- Press ACKNOWLEDGE button to confirm the passcode.

  (Note) The ACKNOWLEDGE LED does not flash during this process unless more than 4 passcode numbers are
   input.

- Repeat Steps 5 and 6 to confirm the passcode. The internal sounder will give a double short beep. Passcode is
   now changed.

If the two passcodes entered are different:

- The internal sounder will give a single long beep.

- The zone indicators will turn off.

- A new passcode can be entered.

2.3 ACCESS LEVEL 3

Access Level 3 is used to configure the control and indicating equipment and accesses the following functions.

- Configuration of co-incidence detection
- Setting delay timer
- System Test
- Setting delays

Changes made at Access Level 3 affect the factory default settings and the operation of the system. Changes should only be made by qualified personnel who are fully aware of the effects.

- Change access level passcodes.
- Reset to factory default settings.

When there are no new events to acknowledge, pressing and holding the ACKNOWLEDGE button for **10 seconds** will cause the SUPPLY LED to flash rapidly and permit the entry of the access level **3 passcode**.

The factory default access level 3 passcode is 8765.

2.3.1 ENTER ACCESS LEVEL 3

To enter the access level 3 passcode, take the following actions:

- Press and hold the ACKNOWLEDGE button for **10 seconds**. The SUPPLY LED will flash rapidly.
- Enter the access level 3 passcode using the buttons numbered 1 ~ 8.
  Each button press will cause the following indicator to light:

First button press	Zone 1 TEST FAULT DISABLED
Second button press	Zone 2 TEST FAULT DISABLED
Third button press	Zone 3 TEST FAULT DISABLED
Forth button press	Zone 4 TEST FAULT DISABLED

- Press ACKNOWLEDGE button to confirm the passcode
  (Note) The ACKNOWLEDGE LED does not flash during this process.
  If the passcode is correct:
- The internal sounder will give a double short beep.
- The SUPPLY LED will flash three times, pause, then repeat.
  If the passcode is incorrect:
- The internal sounder will give a single long beep.
- The zone indicators will turn off.
- A new passcode can be entered.

- If a fire condition or fault condition has occurred, the conditions must be acknowledge before entering access level 3.

- If a fire condition or fault condition occurs when in access level 3, the control and indicating equipment will automatically revert to access level 2.

2.3.2. CHANGE ACCESS LEVEL PASSCODE 3

The access level 3 passcode may be changed from the factory default setting. The access level 3 passcode cannot be the same as the access level **2** passcode.

To change the passcode, take the following actions:

- Enter access level 3.

- Press and hold the **ACKNOWLEDGE** button for **10 seconds**. The SUPPLY LED will flash rapidly.

- Press 3. The **ACKNOWLEDGE LED** and the alarm zones led will both flash.

- Press ACKNOWLEDGE button. The ACKNOWLEDGE LED will be off and the alarm zones led will illuminate.

- Enter the new 4-digit access level 3 passcode using the buttons number 1 ~ 8.
  Each button press will cause the following indicators to light:

First button press	Zone 1 TEST FAULT DISABLED
Second button press	Zone 2 TEST FAULT DISABLED
Third button press	Zone 3 TEST FAULT DISABLED
Forth button press	Zone 4 TEST FAULT DISABLED

- Press ACKNOWLEDGE button to confirm the passcode.
  (Note) The ACKNOWLEDGE LED does not flash during this process unless more than 4 passcode numbers are input.

- Repeat steps 5 and 6 to confirm the passcode. The internal sounder will give a double short beep. Passcode is now changed.

If the two passcodes entered are different:

- The internal sounder will give a single long beep.
- The zone indicators will turn off.
- A new passcode can be entered.

2.4. Reset Passcodes to Factory Default Settings

If the **CFS-FAP** is reset to the factory default settings, all configuration settings will be lost.
The default settings for the **CFS-FAP** are as follows:

- Detection zones are latching.
- Delay timers are disabled.
- Zone dependency (coincidence detection) is disabled.
- Access level 2 passcode is set to **6688.**
- Access level 3 passcode is set to **8765.**

To reset the **CFS-FAP** to the factory default settings, including the access level passcodes, take the following actions:

- In access level 1, press and hold **RESET**. After 10 s, **SUPPLY LED** will flash rapidly.

- While holding **RESET** button, enter 1, then 2, then 3, then 4. The relevant LEDs for buttons 1, 2, 3 and 4 will illuminate. The ACKNOWLEDGE LED will flash.

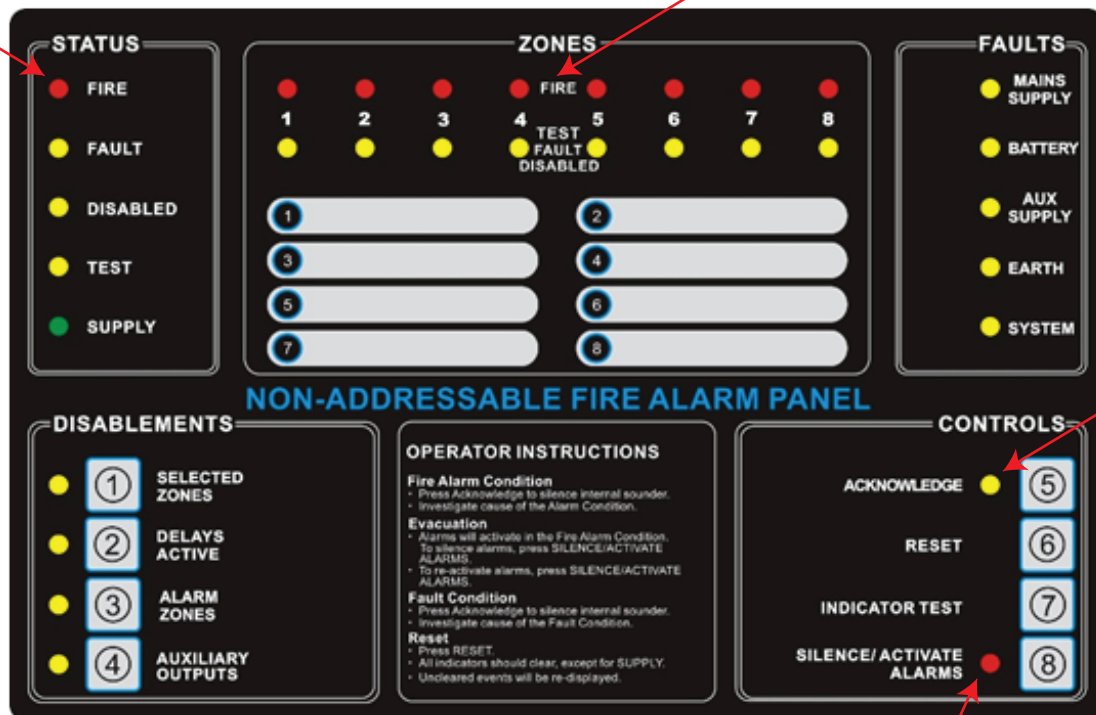- Press ACKNOWLEDGE button to confirm.

CONDITIONS

3.1 Alarm Conditions

When the control and indicating equipment enters the alarm condition, the alarm sounders and output modules will operate according to their configuration programming.

The FIRE LED will flash. The internal sounder will operate.

The ZONES FIRE LED(s) will flash.

The ACKNOWLEDGED LED will flash.

The ACTIVATE/SILENCE ALARMS LED will illuminate

3.2. Actions During the Alarm Condition

3.2.1. Fire Investigation

After the control and indicating equipment enters the alarm condition, take the following actions.

- Press ACKNOWLEDGE to acknowledge the alarm and silence the internal sounder.
  The FIRE and relevant detection zone LEDs will be on steady, and the internal sounder
  will silence.
- Investigate the source of the alarm condition.
- If the building or area needs to be evacuated, once the area(s) is cleared, silence the
  alarm devices by pressing the **SILENCE/ACTIVATE ALARMS** button. Alarm devices
  can be re-started by pressing the button a second time.

  **DO NOT RESET THE CONTROL AND INDICATING EQUIPMENT UNTIL THE SOURCE OF THE ALARM
  HAS BEEN DETERMINED.**

- If the cause of the alarm condition was not a fire, enter access level 2 and press the **RESET** button to reset the fire detection and alarm system.
- If the cause of the alarm condition has not cleared, the control and indicating equipment will re-enter the alarm condition. If this occurrence repeats, disable the zone and contact the service company.
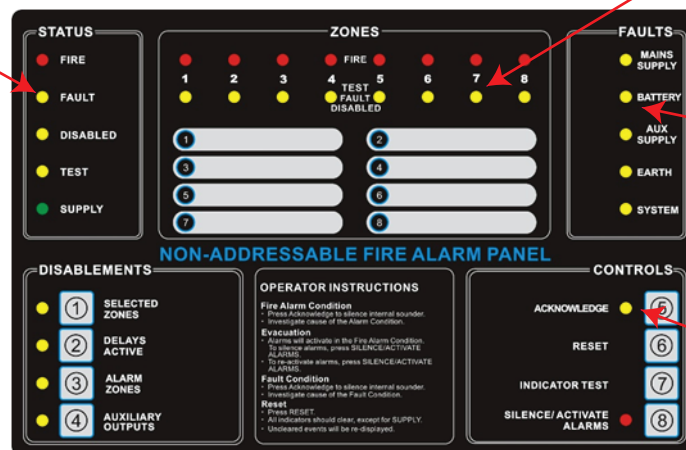
3.2.2. Alarm Device Silence/Activation

The **audio/visual alarm devices** will activate during the alarm condition. If all occupants have evacuated the building, or the cause of the alarm condition was not a fire, then the alarm devices *(both audible and visual)* can be silenced. To silence alarm devices, take the following.

- Enter access level 2.
- Press **SILENCE/ACTIVATE ALARMS** button. The **SILENCE/ACTIVATE ALARMS LED** and the ACKNOWLEDGE LED will flash.
- Press the ACKNOWLEDGE button. The ACKNOWLEDGE LED and the alarm devices will be off.
- To exit to access level 2, press **RESET**. The ACKNOWLEDGE LED will flash.
- Press the ACKNOWLEDGE button. Check that the ACKNOWLEDGE LED is off.
  To reactivate the alarm devices, take the following actions:
- Enter access level 2.
- Press **SILENCE/ACTIVATE ALARMS** button. The **SILENCE/ACTIVATE ALARMS LED** and the ACKNOWLEDGE LED will flash.
- Press the ACKNOWLEDGE button. The ACKNOWLEDGE LED will be off.
  The alarm devices will operate and the SILENCE/ACTIVATE ALARMS LED will be on.
- To exit to Access Level 2, press **RESET**. The ACKNOWLEDGE LED will flash.
- Press the ACKNOWLEDGE button. Check that the ACKNOWLEDGE LED is off.

3.3 Fault Condition

When a fault occurs with a device or within the control and indicating equipment, the control and indicating equipment will enter the fault condition. In the fault condition, the internal sounder will operate.

If the fault is a Zone Fault, the Zone LED will flash.

The FAULT LED will flash. The internal sounder will operate.

The fault type will be displayed as a flashing LED.

The ACKNOWLEDGED LED will flash. Pressing the ACKNOWLEDGE button will silence the sounder and cause the LED to be off.

3.4. Actions During the Fault Condition

After the control and indicating equipment enters the fault condition, take the following actions:

- Press ACKNOWLEDGE to acknowledge the fault and silence the internal sounder. The FAULT
  LED will be on steady and the sounder will silence.
- Consider any known activities that may be current in the building that is a possible cause of
  the fault condition.
- Try to reset the fire detection and alarm system by pressing the **RESET** button by entering
  access level 2 and pressing the **RESET** button.
- If the cause of the fault condition has not cleared, the control and indicating equipment will
  re-enter the fault condition. If the occurrence repeats, contact the service company to investi
  gate the source of the fault condition.

3.5 Disabled Condition

A function may be disabled. The disabled condition is used to:

- Prevent events from within the zone (e.g. **Detector Alarm**) being actioned by the control and
  indicating equipment.
- Actions initiated by the control and indicating equipment from occurring with in the zone
  activation of an alarm device
- Signals being sent to auxiliary outputs

3.5.1 Detection Zone Disablement

- Enter access level 2.
- Press the **SELECTED ZONES** button. The **SELECTED ZONES LED** will flash and the acknowledge
  led will flash.
- Press the ACKNOWLEDGE button. SELECTED ZONES LED will be on and the **ACKNOWLEDGE**
  LED will flash.
- Press the SILENCE/ACTIVATE ALARMS button to scroll through the detection zones 1 ~ 8.
  button is pressed, the selected zone TEST FAULT DISABLED yellow LED will be on.
- Once the desired Zone LED indicator is on, confirm the selection by pressing the ACKNOWLEDGE
  button. The FIRE LED in the selected Zone will be on steady. The ACKNOWLEDGE LED will continue
  to flash. This gives the user an option to re-enable the selected zone.
- To exit the disablement selection press the SELECTED ZONES button.

3.5.2. Delays Active Disablement

To disable pre-configured delays to the alarm condition, take the following actions:

- When the alarm condition is not present, enter access level 2.
- Press the DELAYS ACTIVE button. The DELAYS ACTIVE LED will flash, and the ACKNOWLEDGE
  LED will flash.
- Confirm the selection by pressing the **ACKNOWLEGE** button.
  The ACKNOWLEDGE LED will be off and the **DELAYS ACTIVE LED** will be off.

- In the alarm condition, delays can be disabled at **Access level 1.**
- If there is an alarm waiting to be processed when the delays are disabled, the control and indicating equipment will immediately enter the alarm condition.
- For the delays active disabled function, the zones must first be configured to enable the delay access level 3.

3.5.3. Alarm Zone Disablement

To disable alarm devices, take the following actions:

- Enter access level 2.
- Press the **ALARM ZONES** button. The **ALARM ZONES LED** will flash and the ACKNOWLEDGE LED will flash.
- Confirm the action by pressing the ACKNOWLEDGE button. The ACKNOWLEDGE LED will be off. The ALARM ZONES LED will be on.
- To exit the disablement selection press the ALARM ZONES button. The ALARM ZONES LED will flash and the **ACKNOWLEDGE LED** will flash.

3.5.4. Auxiliary Outputs Disablement

To disable the auxiliary outputs, take the following actions:

- Enter access level 2.
- Press the **AUXILIARY OUTPUTS** button. The **AUXILIARY OUTPUTS LED** will flash and the ACKNOWLEDGE LED will flash.
- Confirm the action by pressing the ACKNOWLEDGE button. The ACKNOWLEDGE LED will be off. The **AUXILIARY OUTPUTS LED** will be on.
- To exit the disablement selection press the AUXILIARY OUTPUTS button. The AUXILIARY OUTPUTS LED will flash and the **ACKNOWLEDGE LED** will flash.
- Confirm the action by pressing the ACKNOWLEDGE button. The ACKNOWLEDGE LED will be off. The AUXILIARY OUTPUTS LED will be off. The control and indicating equipment will remain in Access Level 2.

3.5.5. Enable Functions

To re-enable a disabled function, follow the steps above and note that the relevant disablement LED indicator is off.

3.6. Test Condition

Tests can be conducted by a single person. To enter the test condition and undertake tests of the **CFS-FAP** and connected devices, follow these steps:

3.6.1. Indicator Test

- Enter access level 1 or access level 2.
- Press the **INDICATOR TEST** button. The internal sounder will operate. All LED indicators on the control panel and any connected remote display will be illuminate until the **INDICATOR TEST** button is released.

3.6.2. Device Test

To re-enable a disabled function, follow the steps above and note that the relevant disablement LED indicator is off.

- Enter Access Level 3.
- Press **INDICATOR TEST** button. The TEST LED will flash and the **ACKNOWLEDGE LED** will flash.
- Press the **ACKNOWLEDGE** button. The **ACKNOWLEDGE LED** will be off. The TEST LED in the STATUS section and the TEST FAULT DISABLED LEDs in the ZONES section will be on.
- Test a device connected to each alarm zone circuit. Upon activation of the device:

The FIRE LED will illuminate for 5 seconds;
The Detector Zone indicator will illuminate for 5 seconds;
Any connected remote display Detection Zone indicator will illuminate for 5 seconds and
The internal sounder, and alarm devices will operate for 10 seconds

Zones will automatically reset after 10 s.

- At the completion of the tests and to exit the Test Condition, press the **INDICATOR TEST** button. The **TEST LED** will flash and the ACKNOWLEDGE LED will flash.
- Press the ACKNOWLEDGE button. The ACKNOWLEDGE LED will be off. The TEST LED in the STATUS section and the TEST FAULT DISABLED LEDs in the **ZONES** section will be off.
  The control and indicating equipment will remain in access level 3.

3.7. Inactivity Timeouts

Timeouts are set to revert to access level 1 if there is not activity, and for system safety in the event that the system is left without restoring it to access level 1.

- Enable access level passcode: No action for 20 **seconds** causes return to access level 1.

When in Access Level 2:

- Enter access level 2 passcode: No action for 20 seconds causes return to access level 1.
- When performing functions in access level 2, no manual input for 20 seconds causes the process to be cancelled. The control panel will return to access level 2.
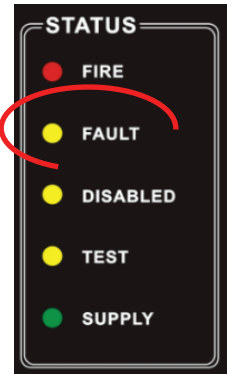- With no specific function selected, no manual input for 10 seconds causes return to access .

When in Access Level 3:

- Enter Access Level 3 passcode: No action for 20 seconds causes return to access level 1.
- No activity (e.g. a button press) for 20 seconds causes return to access level 1.
- When in device test mode, no activity for 10 seconds causes return to access level 1.

4. TROUBLE SHOOTING GUIDE

General Fault Indicator

The FAULT indicator in the **STATUS** area of the display is always illuminated when ever the control and indicating equipment is in the fault condition. The General fault indicator is associated with a specific fault that will be indicated in the ZONES or FAULTS area of the display.

CONDITION	DESCRIPTION	ACTION
Zone Fault	Indicates a fault in the alarm zone transmission path between the control and indicating equipment and connected devices (eg detectors, manual call points, modules, etc).	Check the wiring for damage or disconnection.
Mains Supply Fault	Indicates the unavailability of the mains power.	Check the power supply fuse. replace the fuse if it is faulty.
Battery Fault	Indicates the unavailability of the battery power, or a voltage level less than DC 20V. The battery may be depleted because the mains supply has been unavailable for an extended period of time, or there is a fault in the battery charger that prevents the batteries from being charged.	Check that the battery connections are secure. Measure the battery voltage. If the battery voltage is less than the manufacturer's minimum.
System Fault	Indicates a fault with the internal supply voltages used to supply power to the microprocessor, or to the running of the control program.	Contact the service company to replace the main controller.
Earth Fault	Earth Fault Indicates a current leakage from any of the fire detection and alarm system wires to Earth. This may occur if there is damage to a single conductor, and it contacts some conductive equipment connected to Earth.	Isolate each of the transmission paths in turn until the wires causing the Earth have been identified. Trace the faulty wires to locate the source of the connection to Earth, and prevent the connection path.

5. GLOSSARY AND REFERENCES

The following terms are associated with the **CFS-FAP** non-addressable control panel.

TERM	DESCRIPTION	REFRENCE
Access Levels	Hierarchical levels to gain access to specific control and configuration functions.	EN 54-2, Control and indicating equipment
Alarm Condition	When an event from an input device (e.g. detector) is recognized as a fire.	EN 54-2, Control and indicating equipment
Control and indicating equipment	This equipment, that monitors devices displays events, initiates alarm devices, and allows control of the fire detection and alarm system.	EN 54-1, General and definitions
Disable Condition	When an alarm zone (input devices or outputs) will not report alarm or fault events, nor respond to any event even reported by another zone.	EN 54-2, Control and indicating equipment
Fault Condition	When an event (either from an input device, a transmission path, or within the control and indicating equipment) is recognized as a fault.	EN 54-2, Control and indicating equipment
Fire Detection and Alarm System	All detection, control and alarm equipment, including detectors, manual call points, control and indicating equipment, and audio & visual alarm devices.	EN 54-1, General and definitions

NOTES